

Program Manager Job Description

Tradewater International is a Costa Rican entity, subsidiary of Tradewater LLC in the United States, dedicated to find, collect and destroy harmful, ozone-depleting substances ("ODS") in the form of refrigerant gases, to ensure that they are not released into the atmosphere. These projects are conducted under particular rules established by international carbon offset protocols so that the environmental benefit can be quantified and audited. They result in the generation of verified carbon offset credits.

According to Drawdown, by Paul Hawken, one of the most impactful things we can do to prevent runaway climate change is to properly manage harmful refrigerant gases.

Tradewater International seeks to hire a Program Manager located in Thailand, to support its implementation of the international work. The scope of the work is described below, and part of a continually evolving and changing work.

Location: Bangkok, Thailand, with travel to other cities and countries as needed.

Time Dedication: Dedication of 50% of your time.

Coordination and supervision by: Director of International Programs (remotely)

Primary Responsibilities:

The Program Manager is expected to undertake activities such as the following, among others:

- Facilitate, build, supervise and coordinate the work in the assigned region(s) and/or countries with the customers/refrigerant owners, waste managers, government authorities and other relevant stakeholders as necessary and appropriate.
- Country project/program development.
- Refrigerant search and acquisition activities.
- Strictly follow Tradewater's documentation and reporting guidelines and requirements.
- Research, advisory and assistance related to government permits, licenses, and other processes.
- Provide geographic, social, economic, and political considerations and contributions as appropriate for the best possible development of the work.
- Coordinate special research, outreach and development specific and/or cross-cutting activities/strategies/projects.

Experience and Qualifications:

Candidates should have a demonstrated ability to work independently in a professional environment, have strong interpersonal skills, exceptional problem-solving, and work collaboratively with multiple stakeholders.

- **Technical background:** Bachelor's degree in International Relations or equivalent experience.
- **Preferred experience:** At least six years of relevant experience in environmental project management, stakeholder management, problem-solving, logistics.
- Availability to travel as required.
- Experience in refrigeration processes (desirable).
- Results-driven and target-driven attitude.
- Aptitude for persuasion and negotiation.
- Resiliency and flexibility to evolving conditions.
- Commitment to Tradewater's mission.
- Excellent communication and organizational skills.
- Knowledge in the use of office packages or Office 365.
- Fluency in English is required.
- Proven experience to work remotely.
- Attention to detail and ability to complete tasks thoroughly.
- Immediate availability is desirable.

If you are interested, please submit your application at:

<http://app.jobvite.com/m?3wioulww>